



Eddie Baza Calvo
Governor

Raymond S. Tenorio
Lieutenant Governor

Department of Youth Affairs

Dipattamenton Asunton Manhoben

Government of Guam

P.O. Box 23672 GMF

Barrigada, Guam 96921

Tel: (671) 735-5010 Fax: (671) 734-7536



Adonis J. Mendiola
Director

July 29, 2014

MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**
32th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **3rd Quarter FY 2014 Reports**

Håfa Adai Honorable Speaker Wonpat,

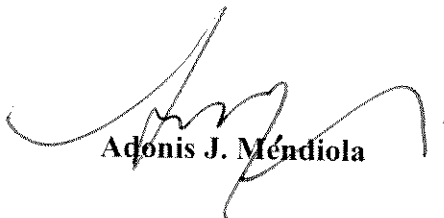
Pursuant to 5 GCA §10306, attached are the following **3rd Quarter FY 2014 Reports** for Department of Youth Affairs (DYA) for the period ending June 30, 2014.

1. Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns
5. Prior Year Obligation Report

An electronic submission of the stamped received copies of these reports from OPA and Speaker's Office will be sent to speaker@judiwonpat.com and a copy to the Office of the Public Auditor at admin@guamopa.org. These reports will be posted on DYA's website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'.


Adonis J. Mendiola

Attachments

Cc: Office of the Public Auditor

32-14-1906
Office of the Speaker
Judith T. Wonpat, Ed. D.
Date: 7.31.14
Time: 2:59pm
Received by: [Signature]

2014 JUL 31 PM 4:06



DYA: "It's all about youth helping youth!"

1906

Department of Youth Affairs

DYA Financial Report
FY 2014
3rd QUARTER REPORT
Ending June 30, 2014

For Appropriation/Expenditure Report pursuant to 5 GCA §10306

Government of Guam

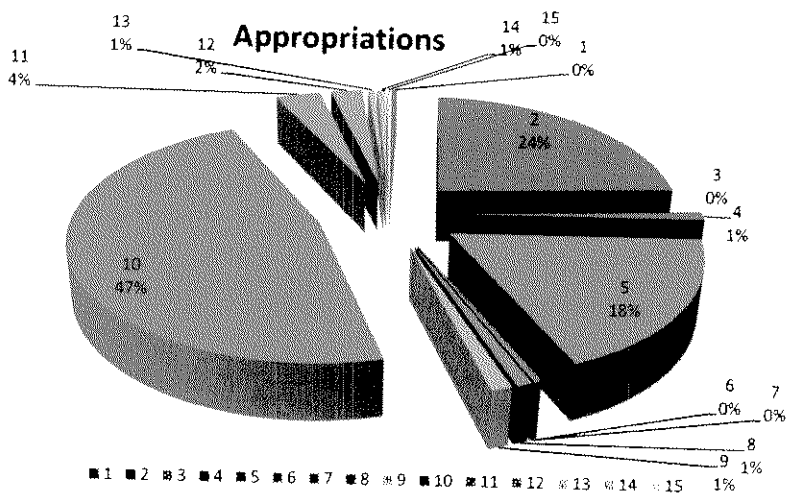
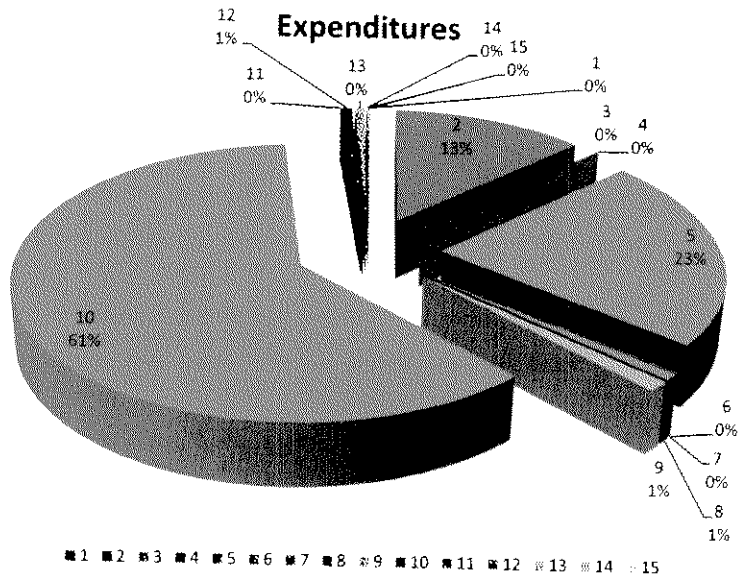
FY 2014 3rd Qtr Appropriation/Expenditure Report ending 06/30/2014

| DEPARTMENT OF YOUTH AFFAIRS | | | | | | | |
|--|--|---------------------|---------------------|---------------------|--------------------------|---------------------|--------------------|
| Fund 5100A1320 | Object Category | Appropriations | YTD Allotment | Expenditures | Outstanding Encumbrances | Funds Available | Unallotted Balance |
| GENERAL FUND | REGULAR SALARY | 2,832,631.00 | 2,333,912.00 | 2,140,016.30 | 0.00 | 193,895.70 | 498,719.00 |
| | OVERTIME SALARY | 52,949.00 | 46,916.00 | 26,168.56 | 0.00 | 20,747.44 | 6,033.00 |
| | FRINGE | 1,106,688.00 | 920,696.00 | 805,867.70 | 0.00 | 114,828.30 | 185,992.00 |
| | CONTRACT | 577,923.00 | 539,847.00 | 396,600.75 | 44,217.10 | 99,029.15 | 38,076.00 |
| | SUPPLIES | 99,305.00 | 67,031.00 | 15,830.31 | 35,405.37 | 15,795.32 | 32,274.00 |
| | EQUIPMENT | 29,095.00 | 29,095.00 | 0.00 | 0.00 | 29,095.00 | 0.00 |
| | DRUG TESTING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | MISC | 2,750.00 | 2,475.00 | 1,950.00 | 0.00 | 525.00 | 275.00 |
| | POWER UTILITY | 69,737.00 | 64,340.00 | 39,940.87 | 8,632.13 | 15,767.00 | 5,397.00 |
| | WATER UTILITY | 16,434.00 | 15,934.00 | 5888.59 | 4,611.41 | 5,434.00 | 500.00 |
| | TELEPHONE | 32,244.00 | 31,651.00 | 22,769.16 | 8,431.38 | 450.46 | 593.00 |
| | GENERAL FUND Fund Totals: | 4,819,756.00 | 4,051,897.00 | 3,455,032.24 | 101,297.39 | 495,567.37 | 767,859.00 |
| FEDERAL GRANT | | | | | | | |
| FUND 5101H_20 | REGULAR SALARY | 10,615.39 | 10,615.39 | 623.50 | 0 | 9,991.89 | 0.00 |
| | OVERTIME SALARY | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| | FRINGE | 3,672.41 | 3,672.41 | 240.61 | 0 | 3,431.80 | 0.00 |
| | TRAVEL | 37,785.87 | 34,339.56 | 3,705.00 | 0.00 | 30,634.56 | 3,446.31 |
| | CONTRACT | 805,917.94 | 804,758.92 | 51,159.00 | 118,427.25 | 635,172.67 | 1,159.02 |
| | SUPPLIES | 23,620.00 | 23,620.00 | 8,941.32 | 151.63 | 14,527.05 | 0.00 |
| | EQUIPMENT | 26,305.14 | 26,305.14 | 539.21 | 140.00 | 25,625.93 | 0.00 |
| | SUB-RECIPIENT/GRANTS | 210,933.17 | 206,808.98 | 0.00 | 70.98 | 206,738.00 | 4,124.19 |
| | MISCELLANEOUS | 14,250.00 | 14,250.00 | 0 | 0 | 14,250.00 | 0.00 |
| | CAPITAL | 25,000.00 | 25,000.00 | 0 | 0.00 | 25,000.00 | 0.00 |
| | INDIRECT COST - FEDERAL | 4,601.19 | 4,601.19 | 0 | 0 | 4,601.19 | 0.00 |
| | FEDERAL GRANT FUND Fund Totals: | 1,162,701.11 | 1,153,971.59 | 65,208.64 | 118,789.86 | 969,973.09 | 8,729.52 |
| DYA Community Reintegration Program Subaward from GDOE 5101J1_20 | CONTRACT | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| | GDOE SUBAWARD FUNDS | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| NURSING & MEDICATION ACCT 5100C_20 | CONTRACT | 44,450.33 | 44,450.33 | 0 | 42450 | 2,000.33 | 0.00 |
| | SUPPLIES | 26,521.18 | 26,521.18 | 0.00 | 26520.81 | 0.37 | 0.00 |
| | NURSING & MEDICATION CARRY-OVER Totals: | 70,971.51 | 70,971.51 | 0.00 | 68,970.81 | 2,000.70 | 0.00 |
| | | Appropriations | YTD Allotment | Expenditures | Outstanding Encumbrances | Funds Available | Unallotted Balance |
| TOTALS DYA Current APPROPRIATIONS: | | 6,063,428.62 | 5,276,840.10 | 3,520,240.88 | 289,058.06 | 1,467,541.16 | 786,588.52 |

FINANCIAL INFORMATION

Q1 ENDING 12/31/2013

| Object Category | Appropriations | Expenditures |
|---------------------------|---------------------|---------------------|
| 1 CAPITAL | 25,000.00 | 0.00 |
| 2 CONTRACT | 1,438,291.27 | 447,759.75 |
| 3 DRUG TESTING | 0.00 | 0.00 |
| 4 EQUIPMENT | 55,400.14 | 539.21 |
| 5 FRINGE | 1,110,360.41 | 806,108.31 |
| 6 INDIRECT COST - FEDERAL | 4,601.19 | 0.00 |
| 7 MISC. OVERTIME | 17,000.00 | 1,950.00 |
| 8 SALARY | 52,949.00 | 26,168.56 |
| 9 POWER | 69,737.00 | 39,940.87 |
| 10 REGULAR SALARY | 2,843,246.39 | 2,140,639.80 |
| 11 SUB-RECIPIENT/GRANTS | 210,933.17 | 0.00 |
| 12 SUPPLIES | 149,446.18 | 24,771.63 |
| 13 TELEPHONE | 32,244.00 | 22,769.16 |
| 14 TRAVEL | 37,785.87 | 3,705.00 |
| 15 WATER | 16,434.00 | 5,888.59 |
| Totals | 6,063,428.62 | 3,520,240.88 |



Federal Funds

■ Appropriation
⊗ Expenditures



General Funds

■ Appropriation
⊗ Expenditures



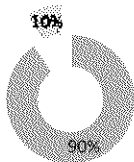
Subaward Funds (GDOE)

■ Appropriation
⊗ Expenditures



CARRY-OVER FUNDS

■ Appropriation
⊗ Expenditures



| DYA FUND | Appropriation | Expenditures |
|------------------|---------------------|---------------------|
| GENERAL FUNDS | 4,819,756.00 | 3,455,032.24 |
| FEDERAL | 1,162,701.11 | 65,208.64 |
| SUBAWARD FUNDS | 10,000.00 | 0.00 |
| CARRY-OVER FUNDS | | |
| Nursing Svc/MEDS | 70,971.51 | 0.00 |
| Totals | 6,063,428.62 | 3,520,240.88 |

Department of Youth Affairs

NON-PROFIT ORGANIZATION

FY 2014

3rd QUARTER REPORT

Ending June 30, 2014



SANCTUARY, INCORPORATED

"Helping Youth and Families Help Themselves" since 1971

Address: 406 Mai Mai Rd., Chalan Pago, Guam 96910

* Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100

Website: www.sanctuaryguam.org * E-mail: inquiries@sanctuaryguam.org



Department of Youth Affairs

July 9, 2014

JUL 09 2014

To: Adonis Mendiola
Director
Department of Youth Affairs

Director's Office

From: OJ Taitano
Acting Executive Director
Sanctuary, Incorporated of Guam

FWD > YD [Signature] 7/9/14
K80 [Signature]

Re: Program Report

Attached is the quarterly program status report for April 1, 2014 through June 30, 2014.

Should you have any questions, please feel free to contact myself at 475-7101 ext. 119 or Mike Franquez at 475-7101 ext. 116.

Sincerely,

OJ Taitano, Acting Executive Director
Sanctuary Incorporated of Guam

June 20, 2014

MEMORANDUM

To: All Staff
From: Executive Director
RE: Acting Executive Director

Hafa Adai:

Please be advised that effective Monday, June 23, 2014, I will be on leave til July 25, 2014. In my absence, I am appointing OJ Taitano Acting Executive Director. Mr. Taitano will be assisted by Mr. Mike Franquez.

Please give your usual support and cooperation extended to OJ and Mike during this time.

Si Yu'os Ma'ase,


Mildred Q. Lujan



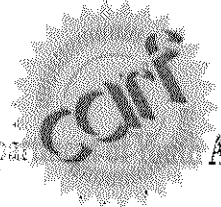
Sanctuary, Incorporated of Guam

A Non-profit Organization Established in 1971

406 MaiMai Road Chalan Pago, Guam 96910 • Administrative Office (671)475-7101

Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: sanctuar@jts.net

www.sanctuaryguam.org



JUL 16 2014 1:10 pm

Director's Office

July 15, 2014

Mr. Adonis Mendiola
Director of Youth Affairs
P.O. Box 236371 GMF
Barrigada, Guam 96921

Dear Mr. Mendiola:


The information listed below is for the Runaway Homeless and Abused Program 3rd quarter of Fiscal Year 2014 from April 1, 2014 – June 30, 2014.

We have listed all expenditures for services and equipment that were \$5,000 or greater.

| | |
|--------------------|-----|
| Services | -0- |
| Equipment | -0- |
| Inventory Property | -0- |

Please let us know if you have any questions.

Sincerely,



OJ Talbano
Acting Executive Director

Non Profit Organization Receiving Appropriations from Government of Guam
Pursuant to P.L. 31-77 (Sanctuary, Incorporated)
FY 2014 - (April 1, 2014 - June 30, 2014)
3rd Quarter Expenditure Report
Department of Youth Affairs
Runaway Homeless Program

| Fund General | Contract Amount \$ 321,556 | Object Classification | Expenditure |
|-----------------|-------------------------------|-----------------------|------------------|
| | | Salary | 65,649.74 |
| | | Benefits | 5,575.94 |
| | | Travel (Mileage) | 0.00 |
| | | Contractual | 1,970.08 |
| | | Supplies & Materials | 1,396.75 |
| | | Equipment | 0.00 |
| | | Utilities | 14,388.38 |
| | | Miscellaneous | 0.00 |
| | | Vehicle Lease | 0.00 |
| | | Grand Total | <u>88,980.89</u> |

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE EXPENDITURES FOR FISCAL YEAR 2014 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:



 OJ TAITANO
 ACTING EXECUTIVE DIRECTOR
 DATE: 7/16/14

DEPARTMENT OF YOUTH AFFAIRS
FY 2014 Runaway Homeless Youth (RHY) Basic Center
Monthly Project Expenditures and Obligations Report

| Project Fiscal Year: | FY 2014 | Work Request/Contra | | | | |
|-----------------------------------|---|--|--|------------------------------|--|-----------------|
| Project Title: | Runaway Homeless Youth (RHY) Basic Center | | | | | |
| Contract Number: | C120600684 | Project #: | | | | |
| Reporting Period: | 06/30/14 | | | | | |
| EXPENDITURE CATEGORY | APPROVED BUDGET | A YTD ACTUAL EXPENDITURES THRU LAST MONTH | B CURRENT MONTH ACTUAL EXPENDITURES | C A+B YTD EXPENDITURES | D UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES) | E BALANCE |
| SALARY (111) | \$200,000.00 | \$223,572.68 | \$13,472.50 | \$237,045.18 | \$0.00 | (\$37,045.18) |
| OVERTIME (112) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| FRINGE BENEFITS (113) | \$33,056.00 | \$27,028.87 | | \$27,028.87 | \$0.00 | \$6,027.13 |
| TRAVEL (220) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| CONTRACTUAL (230) | \$12,000.00 | \$8,897.13 | | \$8,897.13 | \$0.00 | \$3,102.87 |
| SUPPLIES (240) | \$10,000.00 | \$5,018.57 | | \$5,018.57 | \$0.00 | \$4,981.43 |
| EQUIPMENT (250) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous (290) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| Power (361) | \$45,000.00 | \$29,424.97 | | \$29,424.97 | \$0.00 | \$15,575.03 |
| Water (362) | \$5,000.00 | \$4,436.24 | | \$4,436.24 | \$0.00 | \$563.76 |
| Telephone (363) | \$14,500.00 | \$8,993.80 | | \$8,993.80 | \$0.00 | \$5,506.20 |
| Capital Outlay (Tipping Fee) -450 | \$2,000.00 | \$711.24 | | \$711.24 | \$0.00 | \$1,288.76 |
| | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| TOTAL: | \$321,556.00 | \$308,083.50 | \$13,472.50 | \$321,556.00 | \$0.00 | (\$0.00) |

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

| | |
|--|-------|
| Subgrantee Agency: Sanctuary, Incorporated | |
| Signature of Authorized Officials: OJ Taitano, Acting Executive Director | Date: |
| | |

**DEPARTMENT OF YOUTH AFFAIRS
FY 2014 Runaway Homeless Youth (RHY) Basic Center
Monthly Project Expenditures and Obligations Report**

| Project Fiscal Year: | | FY 2014 | | Work Request/Contract #: | | |
|-----------------------------------|---------------------|--|--|------------------------------|--|--------------------|
| Project Title: | | Runaway Homeless Youth (RHY) Basic Center | | | | |
| Contract Number: | | C120600684 | | Project #: | | |
| Reporting Period: | | 05/31/14 | | | | |
| EXPENDITURE CATEGORY | APPROVED BUDGET | A YTD ACTUAL EXPENDITURES THRU LAST MONTH | B CURRENT MONTH ACTUAL EXPENDITURES | C A+B YTD EXPENDITURES | D UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES) | E BALANCE |
| SALARY (111) | \$200,000.00 | \$198,532.64 | \$25,040.04 | \$223,572.68 | \$0.00 | -\$23,572.68 |
| OVERTIME (112) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| FRINGE BENEFITS (113) | \$33,056.00 | \$24,831.62 | \$2,197.25 | \$27,028.87 | \$0.00 | \$6,027.13 |
| TRAVEL (220) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| CONTRACTUAL (230) | \$12,000.00 | \$8,353.08 | \$544.05 | \$8,897.13 | \$0.00 | \$3,102.87 |
| SUPPLIES (240) | \$10,000.00 | \$3,971.12 | \$1,047.45 | \$5,018.57 | \$0.00 | \$4,981.43 |
| EQUIPMENT (250) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous (290) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| Power (361) | \$45,000.00 | \$21,271.61 | \$8,153.36 | \$29,424.97 | \$0.00 | \$15,575.03 |
| Water (362) | \$5,000.00 | \$4,176.92 | \$259.32 | \$4,436.24 | \$0.00 | \$563.76 |
| Telephone (363) | \$14,500.00 | \$8,451.52 | 542.28 | \$8,993.80 | \$0.00 | \$5,506.20 |
| Capital Outlay (Tipping Fee) -450 | \$2,000.00 | \$711.24 | | \$711.24 | \$0.00 | \$1,288.76 |
| | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| TOTAL: | \$321,556.00 | \$270,299.75 | \$37,783.75 | \$308,083.50 | \$0.00 | \$13,472.50 |

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

| | |
|--|-------|
| Subgrantee Agency: Sanctuary, Incorporated | |
| Signature of Authorized Officials: OJ Taitano, Acting Executive Director | Date: |
| | |

**DEPARTMENT OF YOUTH AFFAIRS
FY 2014 Runaway Homeless Youth (RHY) Basic Center
Monthly Project Expenditures and Obligations Report**

| Project Fiscal Year: | | FY 2014 | | Work Request/Contract #: | | |
|-----------------------------------|---------------------|---|-----------------------------------|--------------------------|---|--------------------|
| Project Title: | | Runaway Homeless Youth (RHY) Basic Center | | | | |
| Contract Number: | | C120600680 | | Project #: | | |
| Reporting Period: | | 04/30/2014 (Revised) | | | | |
| | | A | B | C | D | E |
| EXPENDITURE CATEGORY | APPROVED BUDGET | YTD ACTUAL EXPENDITURES THRU LAST MONTH | CURRENT MONTH ACTUAL EXPENDITURES | A+B YTD EXPENDITURES | UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES) | BALANCE |
| SALARY (111) | \$200,000.00 | \$171,395.44 | \$27,137.20 | \$198,532.64 | \$0.00 | \$1,467.36 |
| OVERTIME (112) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| FRINGE BENEFITS (113) | \$33,056.00 | \$21,452.93 | \$3,378.69 | \$24,831.62 | \$0.00 | \$8,224.38 |
| TRAVEL (220) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| CONTRACTUAL (230) | \$12,000.00 | \$6,927.05 | \$1,426.03 | \$8,353.08 | \$0.00 | \$3,646.92 |
| SUPPLIES (240) | \$10,000.00 | \$3,621.82 | \$349.30 | \$3,971.12 | \$0.00 | \$6,028.88 |
| EQUIPMENT (250) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous (290) | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| Power (361) | \$45,000.00 | \$17,642.42 | \$3,629.19 | \$21,271.61 | \$0.00 | \$23,728.39 |
| Water (362) | \$5,000.00 | \$3,673.62 | \$503.30 | \$4,176.92 | \$0.00 | \$823.08 |
| Telephone (363) | \$14,500.00 | \$11,210.16 | 1,300.93 | \$12,511.09 | \$0.00 | \$1,988.91 |
| Capital Outlay (Tipping Fee) -450 | \$2,000.00 | \$711.24 | \$0.00 | \$711.24 | \$0.00 | \$1,288.76 |
| | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 |
| TOTAL: | \$321,556.00 | \$236,634.68 | \$37,724.64 | \$274,359.32 | \$0.00 | \$47,196.68 |

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

| | |
|---|-------|
| Subgrantee Agency: Sanctuary, Incorporated | |
| Signature of Authorized Officials: Mildred Q. Lujan, Executive Director | Date: |
| | |

FY 2014 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

| | |
|--|-------------------------------------|
| ORGANIZATION/AGENCY: Sanctuary Incorporated of Guam | |
| VENDOR NUMBER: S1456001 | |
| PERSON COMPLETING REPORT: Crystal J. Flores | |
| TELEPHONE: 475-7113 | FAX: 477-3117 |
| REPORT PERIOD: April 1, 2014 to June 30, 2014 | DATE OF REPORT: July 9, 2014 |

Project Description:

The Runaway Homeless Youth (RHY) Basic Center is a community based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

| | |
|---|--|
| <p>Goal: The overall goal of the Basic Center is to provide a safe and stable Emergency Shelter for run away and troubled youth and assist them in resolving crisis and conflicts by keeping focus on promoting family unity and improving quality of life for Guam's youth.</p> <p>Objective 1. To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island.</p> <p>Indicator/Outcomes/Periodicity: <i>Awareness of available services for run away and troubled youth for the community of Guam as a whole.</i></p> | |
|---|--|

| | |
|--|--|
| <p>Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter.</p> <p>Time Line: Daily; ongoing daily sessions</p> <p>Responsible Parties: Case Manager and/or Program Director, and Residential Assistants</p> | <p>Results:</p> <ul style="list-style-type: none"> • During, this reporting period, nine (9) youth resided in the shelter during the month of April. Ten (10) youth resided in the shelter during the month of May. Ten (10) youth resided in the month of June. At least One Hundred and Fifty Five (155) individual supportive counseling sessions were conducted that included educational, health and personal growth. |
| <p>Activity B: To provide therapeutic and recreational activities for youth to promote personal well being.</p> <p>Timeline: Daily</p> <p>Responsible Parties: Case Manager and/or Program Director, and Residential Assistants</p> | <p>Results:</p> <ul style="list-style-type: none"> • On a weekly basis, the program facilitates various support activities for therapeutic and recreational purpose such as life skills to include money management, cooking skills, home management, mentoring, and exercise to promote social skills and personal growth. |
| <p>Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p> <p>Activity A: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p>Time line: on-going.</p> <p>Responsible Parties: Crisis Intervention Worker, Case Manager, and Program Director</p> | <p>Results:</p> <ul style="list-style-type: none"> • One Hundred and Seventy Four (174) contacts were made via 24-hour crisis hotline. • Household and family dynamics, runaway/throwaways, beyond control, physical abuse and sexual abuse were the top issues of concern for youth who accessed the crisis hotline. |
| <p>Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies.</p> <p>Timeline: ongoing</p> | <p>Results:</p> <ul style="list-style-type: none"> • An estimation of One Hundred and Eight (108) referrals was made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Alee Shelter, Drug and Alcohol services, Guam San Jose, AHRD. |

| | |
|--|--|
| <p>Responsible Parties: Crisis Intervention Worker, Case Manager and Program Director.</p> | |
| <p>Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.</i></p> <p>Activity A: The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies.</p> <p>Activity B: The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Director and Case Manager.</p> | <p>Results: During this quarter a total of Thirteen (13) youth received shelter services. There were Five (5) new intakes admitted to shelter, Two (2) youth reentered shelter services two times, Eight (8) youth continued to receive shelter services in the month of March. Seventeen (17) clients continued in aftercare services once reunified with their parent or legal guardian from the month of January to March.</p> <p>During this reporting quarter One (1) client went to foster parents, three (3) clients went to a legal guardian, one (1) client went to Alee Shelter.</p> <p>Results: During this quarter all youth who were admitted into shelter met their basic needs, reunified with familial placement or referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Manager and Program Director worked with other agencies and organizations to help work towards promoting reunification and reconciliation between the youth and family.</p> |
| <p>Objective IV</p> | |

| | |
|---|---|
| <p>To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p> <p>Indicators/Outcomes/Periodicity: <i>Conflict Mediation skills of children and their families</i></p> <p>Activity A: Provide 120 family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program.</p> <p>Time line: ongoing</p> <p>Responsible Parties: Crisis Intervention Worker, Case Manager and Program Director.</p> | <p>Results: Seventeen (17) family skills training sessions were provided this reporting period to youth and their families experiencing crisis. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal guardian, alternate familial placement or a foster care home.</p> |
| <p>Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Directors, Case Manager, and AmeriCorps volunteers.</p> | <p>Results:</p> <ul style="list-style-type: none"> • Twelve (12) High School YAM classes were conducted this reporting period with an average of five (5) youth in attendance and were mentored by Sanctuary's AmeriCorps Volunteers during the group session. • Twelve (12) Middle School YAM classes were conducted during this reporting period with an average of Two (2) youth in attendance and were mentored by Sanctuary's AmeriCorps Volunteers during the group session. The group's participants consisted of youth in Sanctuary programs, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta and Probation. |
| <p>Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p>Indicators/Outcomes/Periodicity: <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p>Activity A: The project will provide individual supportive counseling for 120 youth and their parent/legal</p> | <p>Results: Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow:</p> <ul style="list-style-type: none"> - One hundred and seventy four (174) youth individual supportive counseling sessions - Seventeen (17) parent individual |

| | |
|---|---|
| <p>guardians assisting them in making appropriate decisions relative to their family dynamics.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Directors and Case-Manager</p> | <p>supportive counseling sessions - IPP completion rate for this quarter is at 90%</p> |
| <p>Activity B: The project will provide case management services for 200 youth and their families that will enhance stabilize and strengthen their relationships.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Director and Case Manager</p> | <p>Results: Thirteen (13) youth received case management services via the Co-Ed Shelter and Seventeen (17) participated in Aftercare services.</p> |

Problems Encountered:

A challenge encountered is identifying placement in a timely manner for youth who are wards of the state due to exhaustion of alternate familial placement and limited foster care placement. Once a youth exits from shelter services, one of the vital parts in maintaining reunification is to sign up for aftercare services to help reduce the recidivism rate. The youth and parent are always encouraged to sign up for aftercare services to help with the transition back home easier when problems arise. The youth and parent are always given a transitional plan to follow in the event they opt not to seek aftercare services. Further, parent involvement in programs (groups and supportive counseling) is limited; parents do not participate in all the services we recommend despite agreeing to participate and access other services upon intake of client.

Future Plans:

The Case Management and Counseling Section have developed corrective action plans to address several deficiency areas such as improving data collections, monitoring of case management activities and case updates. This improvement is making significant progress on a daily basis. Sanctuary continues to partner with agencies such as Child Protective Services by a holding monthly meeting to discuss ways to better serve clientele.

Performance Measures:

| | |
|---------------------------------|--|
| Social Competence | Case Manager and shelter staff have reported observed improvement in social interactions and, defined as maintaining positive relationships with others 10 of 13 (76%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports. |
| Family Relationships | Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manger for 5 of the 13 (38%) of the clients served this reporting period. Most of the clients during this reporting period were wards of the state. The number provided above only includes clients who were able to work towards reunification with a family member or foster parent. It is challenging to work on a family relationship when a family member or foster parent is not identified. More than 30 days are needed to work on fostering a positive relationship when working with CPS clients and their family members or foster parent. |
| Families Satisfied with Program | Of the total number of family members who have completed the satisfaction survey 100% have reported to be satisfied with all aspects of the program including a 100% of families stating that they will access Sanctuary services for future familial issues. Areas surveyed include: <ul style="list-style-type: none"> 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others |
| Client Satisfaction | Of all clients who have completed satisfaction survey, 80% have reported an increase quality in familial relationships. 80% have stated that they had good or very good access to services with prompt response time. 80% have rated overall services as good or very good and 80% of clients surveyed have indicated that they would very likely refer others to Sanctuary for services needed. |

Department of Youth Affairs

NON-APPROPRIATED FUNDS

FY 2014

3rd QUARTER REPORT

Ending June 30, 2014

Banking Summary - Last quarter
4/1/2014 through 6/30/2014

7/29/2014

Page 1

| Category Description | 4/1/2014- 6/30/2014 |
|--------------------------------|------------------------|
| INCOME | |
| Change Fund | 241.72 |
| Court Ordered Payments | 770.00 |
| Foster Care Income | 4,475.07 |
| TOTAL INCOME | 5,486.79 |
| EXPENSES | |
| Client Activities | |
| Juv Reinf | 300.00 |
| Toto | 100.00 |
| YCF and CH | 330.00 |
| Other Client Activities | 300.00 |
| TOTAL Client Activities | 1,030.00 |
| Clothing | 464.94 |
| Medical | |
| Doctor | 2,780.08 |
| Medicine | 344.27 |
| TOTAL Medical | 3,124.35 |
| Medical Other | 787.29 |
| Misc | |
| Other Misc | 379.00 |
| TOTAL Misc | 379.00 |
| Personal Care | 221.98 |
| Repairs | 397.00 |
| Supplies, Bus | 408.00 |
| YCF Supplies | 1,631.99 |
| TOTAL EXPENSES | 8,444.55 |
| OVERALL TOTAL | -2,957.76 |

Income vs. Expenses - Last quarter
 4/1/2014 through 6/30/2014 (Cash Basis)

7/29/2014

| Category Description | 4/1/2014- 4/30/2014 | 5/1/2014- 5/31/2014 | 6/1/2014- 6/30/2014 | OVERALL TOTAL |
|------------------------|------------------------|------------------------|------------------------|------------------|
| INCOME | | | | |
| Change Fund | 0.00 | 189.72 | 52.00 | 241.72 |
| Court Ordered Payments | 0.00 | 620.00 | 150.00 | 770.00 |
| Foster Care Income | 0.00 | 2,330.67 | 2,144.40 | 4,475.07 |
| TOTAL INCOME | 0.00 | 3,140.39 | 2,346.40 | 5,486.79 |
| EXPENSES | | | | |
| Client Activities | 430.00 | 300.00 | 300.00 | 1,030.00 |
| Clothing | 300.00 | 90.00 | 74.94 | 464.94 |
| Medical | 617.27 | 505.00 | 2,002.08 | 3,124.35 |
| Medical Other | 300.00 | 334.39 | 152.90 | 787.29 |
| Misc | 379.00 | 0.00 | 0.00 | 379.00 |
| Personal Care | 221.98 | 0.00 | 0.00 | 221.98 |
| Repairs | 0.00 | 397.00 | 0.00 | 397.00 |
| Supplies, Bus | 0.00 | 0.00 | 408.00 | 408.00 |
| YCF Supplies | 536.00 | 408.00 | 687.99 | 1,631.99 |
| TOTAL EXPENSES | 2,784.25 | 2,034.39 | 3,625.91 | 8,444.55 |
| OVERALL TOTAL | -2,784.25 | 1,106.00 | -1,279.51 | -2,957.76 |

Transaction - Last quarter
4/1/2014 through 6/30/2014

7/29/2014

| Date | Account | Num | Description | Memo | Category | Tag | Clr | Amount |
|-----------------------------|----------|------|--------------------------------|------------------|--------------------|-----|-----------|------------------|
| BALANCE 3/31/2014 | | | | | | | | 48,679.76 |
| 4/4/2014 | Checking | 2302 | Jua Beauty ... hair clipper... | Personal Care | | | c | -221.98 |
| 4/4/2014 | Checking | 2303 | Mega Drug | Clnt M.S. p... | Medical:Med... | | c | -107.85 |
| 4/9/2014 | Checking | 2304 | Express Care | clnts K.D. 2... | Medical:Doctor | | c | -138.00 |
| 4/9/2014 | Checking | 2305 | Pacific Laun... bedding & t... | YCF Supplies | | | c | -160.00 |
| 4/9/2014 | Checking | 2306 | KMart Phar... | Clnt C.Y. a... | Medical:Med... | | c | -170.42 |
| 4/15/2014 | Checking | 2307 | Carmen A. D... | easter activ... | Client Activiti... | | c | -100.00 |
| 4/15/2014 | Checking | 2308 | Total Chemi... | rehab activity | Client Activiti... | | c | -330.00 |
| 4/22/2014 | Checking | 2309 | CV Alegria | clnt A.S. co... | Medical:Doctor | | | -70.00 |
| 4/22/2014 | Checking | 2310 | Express Care | clnt S.P. ph... | Medical:Doctor | | c | -65.00 |
| 4/22/2014 | Checking | 2311 | Sollie Onederacint | D.T. clo... | Clothing | | c | -300.00 |
| 4/25/2014 | Checking | 2312 | Home Depot | air purifier x 2 | YCF Supplies | | c | -376.00 |
| 4/29/2014 | Checking | 2313 | Tick Tock | kattan cordl... | Misc | | c | -279.00 |
| 4/29/2014 | Checking | 2315 | Frank C. Blas | drinking wa... | Misc | | c | -100.00 |
| 4/29/2014 | Checking | 2314 | VOID (perez... | jw | Medical:Med... | | | 0.00 |
| 4/30/2014 | Checking | 2316 | Perezville Ph... | clnt meds j.w. | Medical:Med... | | c | -66.00 |
| 4/30/2014 | Checking | 2317 | Glenda Unca... | clnt med fu... | Medical Other | | | -300.00 |
| 5/5/2014 | Checking | 2318 | Culligan Of ... | pump repla... | Repairs | | c | -397.00 |
| 5/6/2014 | Checking | DEP | DpHSS | foster apr 2... | Foster Care I... | | | 2,330.67 |
| 5/6/2014 | Checking | DEP | Change Fun... | change fun... | Change Fund | | | 4.66 |
| 5/6/2014 | Checking | DEP | Change Fun... | change fun... | Change Fund | | | 185.06 |
| 5/12/2014 | Checking | DEP | Judiciary Of ... | jd0234-11;j... | Court Ordere... | | | 620.00 |
| 5/14/2014 | Checking | 2319 | Home Depot | 2 fans for d... | YCF Supplies | | c | -408.00 |
| 5/14/2014 | Checking | 2320 | Diagnostic L... | lithium level... | Medical Other | | c | -172.84 |
| 5/14/2014 | Checking | 2321 | Express Care | clnt r.c. pin... | Medical:Doctor | | c | -65.00 |
| 5/15/2014 | Checking | 2322 | Merlyn Nault | reimb loss ... | Clothing | | R | -90.00 |
| 5/30/2014 | Checking | 2323 | Robinette S. ... | 6/26/4 2nd ... | Client Activiti... | | R | -300.00 |
| 5/30/2014 | Checking | 2324 | Express Care | clnt b.s./c.b... | Medical:Doctor | | R | -440.00 |
| 5/30/2014 | Checking | 2325 | Diagnostic L... | clnt b.s. lab... | Medical Other | | R | -161.55 |
| 6/2/2014 | Checking | DEP | Gregory F S... | change Fun... | Change Fund | | | 52.00 |
| 6/5/2014 | Checking | 2326 | Topyy Furnit... | 18 cubby lo... | YCF Supplies | | | -479.00 |
| 6/5/2014 | Checking | 2327 | The Home D... | 2 ea 30" bo... | Supplies, Bus | | R | -408.00 |
| 6/5/2014 | Checking | 2328 | K Mart | replacemen... | YCF Supplies | | R | -208.99 |
| 6/5/2014 | Checking | 2329 | Express Care | Clnts JW 5/... | Medical:Doctor | | R | -577.00 |
| 6/6/2014 | Checking | DEP | ... Deposit | | --Split-- | | --Split-- | 2,294.40 |
| 6/25/2014 | Checking | 2330 | Corrine Bue... | 8th annual ... | Client Activiti... | | | -300.00 |
| 6/25/2014 | Checking | 2331 | Guam Memo... | clnts JW 11... | Medical:Doctor | | R | -1,246.08 |
| 6/25/2014 | Checking | 2332 | Express Care | clnt RG 6/1... | Medical:Doctor | | | -179.00 |
| 6/25/2014 | Checking | 2333 | Diagnostic L... | clnt JW 5/2... | Medical Other | | | -152.90 |
| 6/25/2014 | Checking | 2334 | William N. C... | Reimb for p... | Clothing | | R | -74.94 |
| 4/1/2014 - 6/30/2014 | | | | | | | | -2,957.76 |

BALANCE 6/30/2014 **45,722.00**

| | |
|-----------------------|------------------|
| TOTAL INFLOWS | 5,486.79 |
| TOTAL OUTFLOWS | -8,444.55 |
| NET TOTAL | -2,957.76 |

Department of Youth Affairs

Staffing Patterns

FY 2014

3rd QUARTER REPORT

Ending June 30, 2014

Government of Guam
Fiscal Year 2014
Agency Staffing Pattern
(CURRENT)

(BBMR SP-1)

FUNCTIONAL AREA: Public Safety
DEPARTMENT/AGENCY: Department of Youth Affairs
PROGRAM: Youth Corrections
FUND: General Fund

| Input by Department | | | | | | | | | | Input by Department | | | | | | | | | | |
|---------------------|-----------------|---------------------------------|-------------------------------|-------------|-----------|----------|----------|---------------|----------|---------------------|-------------------------|-----------------------------|-------------------|----------|----------------------|------|-------------------|------------------|---------------------------|---------------|
| No. | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | | (I) | (J) | (K) | (L) | (M) | (N) | (O) | (P) | (Q) | (R) | (S) |
| | Position Number | Position Title | Name of Incumbent | Grade/ Step | Salary | Overtime | Special* | Increment | | Subtotal | Retirement (J * 30.03%) | Retire (DDI) (\$19.02*26PP) | Int Secu 5.2% * J | Benefits | | | Medical (Premium) | Dental (Premium) | Total Benefits (K thru Q) | (J + R) TOTAL |
| | | | | | | | | Date | Incre | | | | | Life | Medicare (1.45% * J) | Life | | | | |
| 1 | 413 | Grk Typ III I/ | VACANT Vice: I Q Valencia | J-01 | 23,171 | - | 463 | N/A | - | 23,634 | 7,097 | 495 | - | - | 343 | 153 | 1,924 | 240 | 10,252 | 33,886 |
| 2 | 414 | Youth Svc Wkr I | Vacant Vice: Fuentunir, DCJ | FL04-01 | 24,689 | 712 | 6,447 | N/A | 661 | 32,509 | 9,762 | - | - | - | 471 | 153 | - | - | 10,386 | 42,895 |
| 3 | 418 | Youth Svc Wkr I | Lizama, Peter O. | FL04-10 | 37,034 | 1,068 | 9,672 | 11-Jul-14 | 278 | 48,052 | 14,430 | 495 | - | - | 697 | 153 | 6,510 | 404 | 22,689 | 70,741 |
| 4 | 419 | Youth Svc Wkr Asst | George, Francis I. | EL04-06 | 30,314 | 874 | 7,917 | 2-Jun-14 | 334 | 39,439 | 11,844 | 495 | - | - | 572 | 153 | 2,583 | - | 15,647 | 55,086 |
| 5 | 425 | Youth Svc Wkr I | Safas, Celia J. | FL04-02 | 26,232 | 757 | 6,851 | 22-Jan-15 | 992 | 34,832 | 10,460 | 495 | - | - | 505 | 153 | 2,583 | 224 | 14,420 | 49,252 |
| 6 | 431 | Youth Svc Wkr Asst | Livesay, Dale Thomas | EL04-01 | 23,318 | 673 | 6,090 | 25-Mar-14 | 729 | 30,810 | 9,252 | 495 | - | - | 447 | 153 | - | - | 10,347 | 41,157 |
| 7 | 434 | Youth Svc Supvr | Santos, Benedette C. | II,04-14 | 51,542 | 1,487 | 13,461 | 16-Jan-15 | 1,160 | 67,650 | 20,315 | - | - | - | 981 | 153 | 3,940 | 240 | 25,629 | 93,279 |
| 8 | 436 | Youth Svc Wkr I | Palacios Jr., Dino C. | FL04-08 | 34,565 | 997 | 9,026 | 9-Aug-14 | 176 | 44,764 | 13,443 | 495 | - | - | 649 | 153 | 2,583 | 224 | 17,547 | 62,311 |
| 9 | 438 | Youth Svc Supvr | Taitano, Joseph P. | II,04-15 | 53,347 | 1,539 | 13,931 | 26-Apr-15 | 800 | 69,617 | 20,906 | - | - | - | 1,009 | 153 | - | - | 23,068 | 91,685 |
| 10 | 441 | Youth Svc Wkr II | Cruz, Susan O. | III,04-13 | 46,507 | 1,342 | 12,145 | 17-Jan-16 | 977 | 60,970 | 18,309 | 495 | - | - | 884 | 153 | 2,583 | 224 | 22,648 | 83,618 |
| 11 | 442 | Youth Svc Wkr II | Buendicho, Edward J. | III,04-09 | 40,548 | 1,170 | 10,588 | 17-Jul-14 | 300 | 52,606 | 15,798 | 495 | - | - | 763 | 153 | 2,583 | 224 | 20,016 | 72,622 |
| 12 | 443 | Youth Svc Supvr | Buendicho, Albert S. | II,04-15 | 53,347 | 1,539 | 13,931 | 14-Jan-14 | 1,200 | 70,017 | 21,026 | - | - | - | 1,015 | 153 | 1,924 | 240 | 24,358 | 94,375 |
| | 449 | Youth Service Worker II | VACANT | III,02-01 | - | - | - | N/A | - | - | - | - | - | - | - | - | 0 | 0 | - | - |
| 13 | 450 | Youth Service Worker I | VACANT Vice Lisuar, S. T. | FL04-01 | 24,689 | 712 | 6,447 | N/A 2/26/2014 | 551 | 32,399 | 9,729 | 495 | - | - | 470 | 153 | 2,583 | 224 | 13,654 | 46,053 |
| 14 | 452 | Youth Service Worker I | Sumang, Natalie C. | FL04-02 | 26,232 | 757 | 6,851 | 6-May-15 | 551 | 34,391 | 10,328 | 495 | - | - | 499 | 153 | 4,688 | 299 | 16,462 | 50,853 |
| 15 | 453 | Youth Svc Wkr II | Camacho, Jean C. | III,04-14 | 48,135 | 1,389 | 12,571 | 26-Mar-16 | 814 | 62,909 | 18,892 | - | - | - | 912 | 153 | 2,583 | 224 | 22,764 | 85,673 |
| 16 | 455 | Youth Svc Wkr I | Camacho, Danielle J. | FL04-08 | 34,565 | 999 | 2,380 | 15-Apr-15 | 529 | 37,973 | 11,403 | 495 | - | - | 551 | 153 | 2,583 | 224 | 15,409 | 53,382 |
| 17 | 457 | Youth Correction Superintendent | VACANT Vice: GF San Miguel | NI,04-01 | \$ 43,490 | - | 5,921 | N/A 4/30/14 | \$ 1,440 | \$ 50,857 | \$ 15,272 | \$ - | \$ - | \$ - | 737 | 153 | 6,510 | 404 | 23,076 | 73,933 |
| 18 | 465 | Youth Svc Wkr I | VACANT Vice: San Nicolas, JJ | EL04-01 | 24,689 | 712 | 6,447 | N/A 3/6/13 | - | 31,848 | 9,564 | 495 | - | - | 462 | 153 | - | - | 10,674 | 42,522 |
| 19 | 467 | Youth Svc Wkr I | Chogolmad, Paul S. | FL04-02 | 26,232 | 757 | 6,851 | 20-May-15 | 551 | 34,391 | 10,328 | 495 | - | - | 499 | 153 | 3,640 | 404 | 15,519 | 49,910 |
| 20 | 470 | Youth Service Worker II | VACANT Vice GD Tajale 1,23,13 | III,04-01 | 27,964 | 807 | 7,303 | N/A | - | 36,074 | 10,833 | 495 | - | - | 523 | 153 | 0 | 0 | 12,004 | 48,078 |
| 21 | 483 | Youth Svc Wkr II | Castro, William N. | III,04-17 | 53,368 | 770 | 3,674 | 21-Aug-15 | 267 | 58,079 | 17,441 | - | - | - | 842 | 153 | 3,940 | 240 | 23,616 | 80,695 |
| 22 | 488 | Youth Svc Wkr I | Cruz, Rebecca R. | FL04-20 | 52,241 | 1,507 | 13,643 | 11-May-16 | 631 | 68,022 | 20,427 | 495 | - | - | 986 | 153 | 2,583 | 224 | 24,868 | 92,890 |
| 23 | 493 | Youth Svc Wkr I | San Miguel, Arlene C. | FL04-19 | 50,474 | 1,456 | 13,183 | 2-Jan-15 | 1,136 | 66,249 | 19,895 | - | - | - | 961 | 153 | - | - | 21,009 | 87,258 |
| 24 | 494 | Youth Svc Wkr I /I/ | Flores, Norma I. | FL04-11 | - | - | - | 9-Jun-11 | - | - | - | 495 | - | - | - | 153 | 3,940 | 240 | 4,828 | 4,828 |
| 25 | 495 | Youth Svc Wkr Asst | Cruz, Bermeo J. | EL04-09 | 33,811 | 975 | 8,831 | 3-Apr-14 | 500 | 44,117 | 13,248 | 495 | - | - | 640 | 153 | 4,688 | 299 | 19,523 | 63,640 |
| 26 | 497 | Youth Svc Wkr I | Rivera, Frank A. | FL04-06 | 32,096 | 926 | 8,382 | 24-May-14 | 441 | 41,845 | 12,565 | 495 | - | - | 607 | 153 | 1,572 | 224 | 15,617 | 57,462 |
| 27 | 512 | Youth Svc Wkr I | Vice: Marlene, B. D. 6/24/13 | FL04-01 | 24,689 | 712 | 6,447 | 6-May-14 | - | 31,848 | 9,564 | 495 | - | - | 462 | 153 | - | - | 10,674 | 42,522 |
| 28 | 513 | Youth Service Worker I | Nimera, Hernin A. | FL04-02 | 26,232 | 757 | 6,851 | 6-May-15 | 551 | 34,391 | 10,328 | 495 | - | - | 499 | 153 | 0 | 0 | 11,475 | 45,866 |
| 29 | 517 | Youth Svc Wkr II | VACANT Vice: Santos, R. C. | III,04-01 | 27,964 | 807 | 7,303 | N/A | - | 36,074 | 10,833 | 495 | - | - | 523 | 153 | - | - | 12,004 | 48,078 |
| 30 | 519 | Youth Svc Wkr I | Aguero, Magdalena P. | FL04-18 | 48,768 | 1,407 | 12,736 | 3-Jan-15 | 1,097 | 64,098 | 19,222 | - | - | - | 928 | 153 | 4,688 | 299 | 25,298 | 89,398 |
| 31 | 521 | Youth Service Worker I | VACANT Vice: ST Berlihy | FL04-01 | 24,689 | 712 | 6,447 | N/A | 551 | 32,399 | 9,729 | 495 | - | - | 470 | 153 | 6,510 | 404 | 17,761 | 50,160 |
| 32 | 522 | Youth Svc Wkr I | Lagunas, Vincent T. | FL04-11 | 38,331 | 1,106 | 10,011 | 14-Feb-15 | 766 | 50,214 | 15,079 | 495 | - | - | 728 | 153 | 6,510 | 404 | 23,369 | 73,583 |
| 33 | 523 | Youth Svc Wkr Asst | Albert, Kinasiro K. | EL04-02 | 24,776 | 715 | 6,471 | 13-Sep-14 | 104 | 32,066 | 9,629 | 495 | - | - | 465 | 153 | 3,176 | 404 | 14,322 | 46,388 |
| 34 | 524 | Youth Svc Wkr Asst | Mendiola, Richard O. | EL04-16 | 43,997 | 1,240 | 11,329 | 25-Jul-15 | 323 | 55,753 | 16,753 | 495 | - | - | 809 | 153 | 2,583 | 224 | 21,017 | 76,806 |
| 35 | 525 | Youth Svc Wkr I | Benavente, Tommy L. | FL04-14 | 42,497 | 1,226 | 11,098 | 4-May-16 | 513 | 55,334 | 16,617 | - | - | - | 802 | 153 | 3,940 | 240 | 21,752 | 77,086 |
| 36 | 526 | Youth Svc Wkr I | Fred, Nickson N. | FL04-02 | 26,232 | 757 | 6,851 | 6-Jun-14 | 441 | 34,281 | 10,295 | 495 | - | - | 497 | 153 | 6,510 | 404 | 18,354 | 52,635 |

Government of Guam
Fiscal Year 2014
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------|-----|-----------------------------|----------------------------------|----------|--------|-----------|--------|---------------|-------|---------|--------|--------|----|-----------|-----|---------|-----|--------|--------|---|----|--------|----|-------|----|---------|----|--------|----|---------|----|-----------|
| 37 | 528 | Youth Svc Wkr Asst | Untalan, Jerome B. | EL04-01 | 23,318 | 673 | 6,090 | 25-Mar-14 | 729 | 30,810 | 9,252 | 495 | - | 447 | 153 | - | - | 10,347 | 41,157 | | | | | | | | | | | | | |
| 38 | 530 | Youth Service Worker Asst. | Cabrera, Aaron | EL04-01 | 23,318 | 673 | 6,090 | 16-Dec-15 | - | 30,081 | 9,033 | 495 | - | 436 | 153 | 0 | 0 | 10,117 | 40,198 | | | | | | | | | | | | | |
| 39 | 531 | Youth Svc Wkr I | Cruz, Thelma M. | FL04-10 | 37,034 | 1,068 | 9,672 | 10-Apr-16 | 529 | 48,303 | 14,505 | 495 | - | 700 | 153 | 2,583 | 224 | 18,660 | 66,963 | | | | | | | | | | | | | |
| 40 | 532 | Youth Svc Wkr Asst | Cruz, Edward A.N. | EL04-01 | 23,318 | 673 | 6,090 | 9-Jun-15 | - | 30,081 | 9,033 | 495 | - | 436 | 153 | - | - | 10,117 | 40,198 | | | | | | | | | | | | | |
| 41 | 535 | Youth Svc Wkr I | Guerrero, Robert M. | FL04-01 | 24,689 | 712 | 6,447 | 22-Jan-14 | 992 | 32,840 | 9,862 | 495 | - | 476 | 153 | - | - | 10,986 | 43,826 | | | | | | | | | | | | | |
| 42 | 537 | Youth Svc Wkr I | Camacho, Ronald S.A. | FL04-10 | 37,034 | 1,068 | 9,672 | 20-Dec-14 | 926 | 48,700 | 14,625 | 495 | - | 796 | 153 | 3,940 | 240 | 20,159 | 68,850 | | | | | | | | | | | | | |
| 43 | 544 | Youth Svc Wkr I | Salas, Maryann L.G. | FL04-08 | 34,565 | 997 | 9,026 | 19-Jul-15 | 793 | 45,381 | 13,628 | 495 | - | 658 | 153 | 3,940 | 240 | 19,114 | 64,495 | | | | | | | | | | | | | |
| 44 | 545 | Youth Svc Wkr Asst | Castro, Shane S. | EL04-01 | 23,318 | 673 | 6,090 | N/A | - | 30,081 | 9,033 | 495 | - | 436 | 153 | - | - | 10,117 | 40,198 | | | | | | | | | | | | | |
| 45 | 547 | Youth Svc Wkr I | Nelson, Shawn J. | FL04-05 | 30,862 | 890 | 8,060 | 10-Jul-14 | 265 | 40,077 | 12,035 | 495 | - | 581 | 153 | 2,583 | 224 | 16,071 | 56,148 | | | | | | | | | | | | | |
| 46 | 550 | Youth Svc Wkr Asst | Ada, Joseph M.G. | EL04-02 | 24,776 | 715 | 6,471 | 6-Jun-14 | 441 | 32,403 | 9,731 | 495 | - | 470 | 153 | 1,572 | 224 | 12,645 | 45,048 | | | | | | | | | | | | | |
| 47 | 551 | Youth Svc Wkr Asst | Cepeda, Maylene Q. | EL04-09 | 33,811 | 975 | 8,831 | 7-Dec-14 | 833 | 44,450 | 13,348 | 495 | - | 645 | 153 | 3,176 | 404 | 18,221 | 62,671 | | | | | | | | | | | | | |
| 48 | 552 | Youth Service Worker Asst. | Villanueva, Jay A. | EL04-02 | 24,776 | 715 | 6,471 | 1-Oct-14 | 1,249 | 33,211 | 9,973 | 495 | - | 482 | 153 | 2,583 | 224 | 13,910 | 47,121 | | | | | | | | | | | | | |
| 49 | 553 | Youth Svc Wkr Asst | Tebit, Gabriel L. | EL04-02 | 24,776 | 715 | 6,471 | 20-Aug-14 | 208 | 32,170 | 9,661 | 495 | - | 466 | 153 | - | - | 10,775 | 42,945 | | | | | | | | | | | | | |
| 50 | 576 | Youth Svc Supvr | VACANT: Vice Cruz, J. W. 5/30/13 | II 04-01 | 29,945 | 864 | 6,323 | N/A | - | 37,132 | 11,151 | - | - | 538 | 153 | - | - | 11,842 | 48,974 | | | | | | | | | | | | | |
| 51 | 604 | Youth Svc Wkr Asst | Rivera Jr., Roland C. | EL04-03 | 26,233 | 757 | 6,851 | 13-Jul-14 | 312 | 34,154 | 10,256 | 495 | - | 495 | 153 | 2,285 | 299 | 13,983 | 48,137 | | | | | | | | | | | | | |
| 52 | 605 | Youth Svc Wkr Asst | Quintanilla, Brandon M. | EL04-03 | 26,233 | 757 | 6,851 | 29-Jun-14 | 416 | 34,257 | 10,287 | 495 | - | 497 | 153 | 4,688 | 299 | 16,419 | 50,676 | | | | | | | | | | | | | |
| 53 | 608 | Youth Svc Wkr Asst | Quinata, Dei Ann | EL04-09 | 33,811 | 975 | 8,831 | 19-Jul-14 | 250 | 43,867 | 13,173 | 495 | - | 636 | 153 | 2,583 | 224 | 17,264 | 61,131 | | | | | | | | | | | | | |
| 54 | 609 | Youth Svc Wkr I | Patawaran, Vivian N. | FL04-13 | 41,061 | 1,184 | 10,723 | 5-Nov-14 | 1,129 | 54,097 | 16,245 | - | - | 784 | 153 | - | - | 17,182 | 71,279 | | | | | | | | | | | | | |
| 55 | 611 | Youth Svc Supvr | Tudela, Stephen E. | II 04-13 | 49,799 | 1,437 | 13,005 | 11-Apr-15 | 747 | 64,988 | 19,516 | - | - | 942 | 153 | 6,510 | 404 | 27,525 | 92,513 | | | | | | | | | | | | | |
| | 642 | Admin. Aide (LTA) 1/ | Vice: AC Rodriguez | F-1 | 20,403 | - | 1,020 | Exp 2/11/2014 | - | 21,423 | 6,433 | 495 | - | 311 | 153 | 1,924 | 240 | 9,556 | 30,979 | | | | | | | | | | | | | |
| 56 | 645 | Youth Svc Wkr Asst (LTA) 1/ | VACANT Vice: DCJ Fournier | EL04-01 | 23,318 | 673 | 6,090 | N/A | - | 30,081 | 9,033 | 495 | - | 436 | 153 | - | - | 10,117 | 40,198 | | | | | | | | | | | | | |
| Grand Total: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | \$ | 1,866,172 | \$ | 50,058 | \$ | 453,625 | \$ | 29,188 | \$ | 2,399,045 | \$ | 720,430 | \$ | 21,780 | \$ | - | \$ | 34,786 | \$ | 8,721 | \$ | 138,807 | \$ | 10,651 | \$ | 935,175 | \$ | 3,334,220 |

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Long term disability, Pos. No. 642, Admin Aide (Limited Term Appointment) billing in for Clerk Typist II (Pos. No. 642); and Pos. No. 645, Youth Service Worker Assistant (Limited Term Appointment) billing in for Youth Service Worker I (Pos. No. 494).

FUNCTIONAL AREA: Public Safety
 DEPARTMENT/AGENCY: Department of Youth Affairs
 PROGRAM: After School Care Program
 FUND: Sub-Grant Funding PH&SS

Government of Guam
 Fiscal Year 2014
 Agency Staffing Pattern
 (CURRENT)

[BBMR SP-1]

| Input by Department | | | | | | | | | | | Input by Department | | | | | | | | | |
|---------------------|-----------------|---|--------------------------|-------------|------------|----------|----------|-----------|-------|------------|----------------------------|--------------------------------|-------------------------------|-------------------------|--------|----------------------|---------------------|------------------------------|------------|-------|
| No. | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | | (I) | (J) | (K) | (L) | (M) | (N) | (O) | (P) | (Q) | (R) | (S) |
| | Position Number | Position Title | Name of Incumbent | Grade/ Step | Salary | Overtime | Special* | Increment | | Subtotal | Retirement (J * 30.03%) | Retire (DDI) (\$19.02*26PP) | Social Security (6.2% * J) | Medicare (1.45% * J) | Life | Medical (Premium) | Dental (Premium) | Total Benefits (K thru Q) | (J + R) | TOTAL |
| | | | | | | | | Date | Amnt. | | | | | | | | | | | |
| 1 | 803 | Community Program Aide II (Competitive) | Pocaique, Leilani | G-1 | \$20,693 | \$0 | \$ - | | \$0 | \$20,693 | \$ 6,214 | \$495 | \$0 | \$300 | 153 | 1,572 | 223 | \$ 8,957 | \$29,650 | |
| 2 | 804 | Community Program Aide II (Competitive LTA) | Meno, Valentina ME | G-1 | \$20,693 | 0 | \$ - | | 0 | \$20,693 | \$ 6,214 | \$495 | 0 | 300 | 153 | 0 | 0 | \$ 7,162 | \$27,855 | |
| | 805 | Community Program Aide II (Competitive LTA) | VACANT Vice R Quitugua | E-02 | \$0 | 0 | \$ - | | 0 | \$0 | \$ - | \$0 | 0 | 0 | 0 | 0 | 0 | \$ - | \$0 | |
| 3 | 806 | Community Program Aide II (Competitive LTA) | Siongco, Benjamin M | G-1 | \$20,693 | 0 | \$ - | | 0 | \$20,693 | \$ 6,214 | \$495 | 0 | 300 | 153 | 1,572 | 223 | \$ 8,957 | \$29,650 | |
| | 807 | Community Program Aide II (Competitive LTA) | VACANT | E-02 | \$0 | 0 | \$ - | | 0 | \$0 | \$ - | \$0 | 0 | 0 | 0 | 0 | 0 | \$ - | \$0 | |
| 4 | 809 | Community Program Aide II (Competitive LTA) | Mendiola, Mary B | G-1 | \$20,693 | 0 | \$ - | | 0 | \$20,693 | \$ 6,214 | \$495 | 0 | 300 | 153 | 1,572 | 223 | \$ 8,957 | \$29,650 | |
| 5 | 811 | Data Control Clerk (Competitive LTA) | Smith, Tishawna PH 18876 | E-1 | \$0 | 0 | \$ - | | 0 | \$0 | \$ - | \$495 | 0 | 0 | 153 | 1,572 | 223 | \$ 2,443 | \$2,443 | |
| 6 | 812 | Community Program Aide II (Competitive) | Mesa, Maelani R | G-1 | \$20,693 | 0 | \$ - | | 0 | \$20,693 | \$ 6,214 | \$495 | 0 | 300 | 153 | 0 | 0 | \$ 7,162 | \$27,855 | |
| 7 | 814 | Community Program Aide II LTA 1/ | Vice: Reyes, J D | G-1 | \$ - | 0 | \$ - | 4/5/2014 | 0 | \$ - | \$ - | \$495 | 0 | 0 | 77 | 0 | 0 | \$ 572 | \$572 | |
| | 815 | Administrative Aide (Competitive LTA) | VACANT | F-01 | 0 | 0 | \$ - | | 0 | 0 | \$0 | \$0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Grand Total: | | | | ---- | \$ 103,463 | \$ - | \$ - | ---- | \$ - | \$ 103,465 | \$ 31,070 | \$ 3,465 | \$ - | \$ 1,500 | \$ 995 | \$ 6,288 | \$ 892 | \$ 44,210 | \$ 147,675 | |

* Night Differential / Hazardous / Worker's Compensation / etc.

(CLTA) - Competitive Limited Term Appointment

1/ CPA II CLTA position funded for only 13 pay periods

Department of Youth Affairs

Prior Year Obligation

FY 2014

3rd QUARTER REPORT

Ending June 30, 2014



Eddie Baza Calvo
Governor
Ray S. Tenorio
Lieutenant Governor

Department of Youth Affairs

Dipattamenton Asuntion Manhoben
Government of Guam
P.O. Box 23672 GMF
Barrigada, Guam 96921
Tel: (671) 735-5010 Fax: (671) 734-7536



Adonis J. Mendiola
Director

July 29, 2014

MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**
32th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **3rd Quarter FY 2014 Prior Year Obligation Payments**

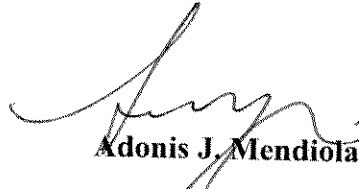
Håfa Adai Speaker Wonpat,

Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has no Prior Year Obligation payments in the **3rd Quarter** of **FY 2014** report ending June 30, 2014.

An electronic submission of the stamp received copy of this report will be sent to speaker@judiwonpat.com and a copy to, the Office of the Public Auditor at admin@guamopa.org and this report will be posted on DYA's Government of Guam website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'


Adonis J. Mendiola

Cc: Office of the Public Auditor



DYA: "It's all about youth helping youth!"